

GREAT WESTERN Tenant Partnership

Minute of Full Board Meeting held on Tuesday 7 April 2009
In GWTP Office, 46 Munro Place

Present

Kate Walker	Tenant Member
Ann O'Brien	Tenant Member
John McGlynn	Tenant Member
Margaret Aird	Tenant Member
Ann McLean	Tenant Member
George Campbell	Tenant Member
Lillian Woolfries	Owner Member
Ann Kilgour	Owner Member
Margaret McGrow	Owner Member
Chris Kelly	General Member

Absent

Eunice Imrie	Tenant Member
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In Attendance

Martin McNulty	Community Housing Manager
Colin Walker	Estate Co-ordinator
Sophia Hassan	Minute Taker

1. Apologies

Archibald Galbraith	Tenant Member
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2. Expression of Interest

None declared

3. Previous Minutes

The previous minutes of 3 March 2009 was proposed as an accurate record of the meeting by Ann Kilgour and seconded by John McGlynn

4. Matters Arising

Martin advised the Board that progress is being made with the Lighting Project. Members of staff met with the local committee and attended the public meeting to go through the choice of lighting. He further stated that Glasgow City Council would only be committed to £15,000 and not £30,000 as agreed previously. Martin would be making up this shortfall from the LHO budget savings.

The procurement process has finished for the lift at Ancaster Complex. No information has been received as to the outcome of this process. Martin and Carina will lead on this will colleagues in Investment.

The Board were advised that the consultation document (Section 68A Director – RSL Return) was sent to the Housing Regulator within the given timescale. All Board members were given a copy of the response that the Housing Regulator sent to LHOs. This would be discussed during the meeting.

Colin highlighted that an action plan would be given to all board members advising everyone of the projects that would be carried out this year. The Board would be updated at the next meeting.

5. Correspondence

A list containing all the correspondence received in the last month was distributed to the Board. Board Members were asked to note that if any member is interested in the events they should contact Colin.

- SFHA Newsletter: Comment
- EVH Social Employers Conference 2009: Movements in motivation – Wednesday 17 June 2009, Beardmore Hotel, Clydebank
- EVH Annual Report 2008
- EVH: The Helen McGregor Award 2009 Application (award in recognition of those serving on a Committee or Board)
- Scottish Parliamentary Report from Bill Butler
- Tenants Information Service Annual Conference: 20 - 21 June 2009 – Beardmore Hotel, Clydebank, Glasgow

6. Membership Applications

Total Membership Applications = 3

7. Sub Committee Minutes

Housing Management Sub Committee – 17/02/09

No issues were raised

Finance Sub Committee – 17/02/09

Martin confirmed that the partnership would no longer be able to carry forward running costs once the management agreement ends.

The Board were informed that the staffing structure would remain the same until the next financial year. Martin is awaiting confirmation of the LHOs budget.

R & I Sub Committee – 13/02/09

Martin advised the Board that a new Manager has been appointed within Building Services. Martin and Carina met with the new Manager on Monday 6 April 2009.

Building Services have been re-organised in relation to the New Repairs Contract.

The Board were informed that the tour of the LHO to look at the investment that has been carried out is still on the agenda. This would be arranged for the Board.

Martin stated that the repairs budget is slightly underspent.

8. Owners Forum

Margaret McGrow advised that that she has not received the minutes for the last owners forum meeting. She advised that a meeting would be taking place later on in the month.

9. Homechoice (Update)

Colin advised the Board of all the open days that have taken place. There were held to make customers aware of the new letting process.

Colin would be producing a report highlighting the work that has been done regarding Homechoice and identifying the number of people who attended the open days. This would be presented to the Board at the next meeting in May.

10. Chairs Forum

The minutes of the Chairs Forum dated Thursday 2 April 2009 were distributed to all Board members. Martin advised the Board to look through the minutes. This would be discussed at the next meeting in May.

Martin suggested that these minutes be made available earlier so that it could go out with the other board papers. This would give people time to read through the minutes and raise any issues that they have.

It was stated that the representatives to attend the Chair Forum would be the Chair and Vice Chair. Martin would get clarification if a 3rd person can be nominated to represent the LHO if the Chair and Vice Chair were unable to attend.

Martin reminded the Board that the report sent by the Scottish Housing Regulator was distributed to all Board members prior to today's meeting. This was in relation to the consultation process the Regulator went through earlier in the year. The Board discussed this document.

It was further added that managers have not discussed this report at the Managers Forum.

The Board were informed that Kate and Martin would be signing the Remodelled Management Agreement on Wednesday 8 April 2009 in Granite House. The RMA would last until October 2010.

11. Equality & Diversity Action Plan 2009 / 2010

Colin presented the above action plan. This was produced by GHA Central. Colin explained that LHOs no longer require to produce individual plans.

The Board approved the plan.

12. LHO Conference

The Board agreed to have the LHO Conference on Tuesday 30 June 2009. Colin would phone to find out if the Beardmore Hotel can accommodate the LHO on this date.

Further to the Board meeting Colin has been unable to book the Conference on the above date. It will now take place on Friday 26 June 2009.

13. AOCB

The Board agreed to have the AGM on Thursday 11 June 2009. The relevant paperwork would be sent to customers.

Martin stated that he would distribute the end of the year performance report to the Board at the next meeting in May.

The Board also agreed to continue with their affiliated membership with SHARE.

Colin advised the Board that Kate and George would be required to sign papers for the Auditors so that the accounts for the last financial year can be taken to the AGM in June 2009.

14. Date of next meeting

The next Board meeting will be held on Tuesday 5 May 2009 @ 09:30 in Munro Place.