

GREAT WESTERN Tenant Partnership

Minute of Full Board Meeting held on Tuesday 7 July 2009
In GWTP Office, 46 Munro Place

Present

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|-------------------|----------------|
| Kate Walker | Tenant Member |
| Ann O'Brien | Tenant Member |
| John McGlynn | Tenant Member |
| Margaret Aird | Tenant Member |
| Ann McLean | Tenant Member |
| Eunice Imrie | Tenant Member |
| Lillian Woolfries | Owner Member |
| Ann Kilgour | Owner Member |
| Margaret McGrow | Owner Member |
| Chris Kelly | General Member |

In Attendance

| | |
|----------------|---------------------------|
| Martin McNulty | Community Housing Manager |
| Colin Walker | Estate Co-ordinator |
| Sophia Hassan | Minute Taker |

1. Apologies

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|---------------------|---------------|
| Archibald Galbraith | Tenant Member |
| George Campbell | Tenant Member |
| Margaret King | Tenant Member |

2. Expression of Interest

None declared

3. Previous Minutes

The previous minutes of 2 June 2009 was proposed as an accurate record of the meeting by Ann Kilgour and seconded by Margaret McGrow.

4. Matters Arising

Martin advised the Board that the Light up Project at GWR MSF's has been completed. The colours of lighting for the blocks can be changed easily if RTO so wishes. The Board decided that a celebration event will take place later on in the year within the Blairdrum Centre.

John raised that he had received minutes and agenda for the Owner Forum and advised that he couldn't attend. Colin advised that the Owners Forum minutes are received bi-monthly. Once Margaret McGrow receives the approved minutes they are passed to Colin who distributes them to Board members along with minutes etc.

He further highlighted that as part of the Owners Forum constitution we were only allowed one member to be a representative at the meetings, however it has been confirmed by GHA (m) that an LHO is allowed to have a substitute to deputise in representatives absence. The Board decided that Lillian Woolfries would act as substitute for Margaret McGrow.

Martin advised the Board that GHA received prestigious Customer Service Excellence Award from Cabinet Office and that GWTP has played a positive role in this assessment.

Chris stated that he raised the issue about the information highlighted in the Annual Report in relation to architects being appointed to work with residents in the design of the new build in Temple / Tambowie.

He highlighted that this information was new to the Housing Management Sub Committee. He added that the sub committee have asked for written confirmation on Temple / Tambowie site.

The Board requested that June Taylor to be invited to attend the Housing Management Sub Committee meeting in August to give an update on this matter. Martin undertook to arrange this.

Martin highlighted that the Annual General Meeting was a successful event and thanked Board and staff for their participation.

The LHO Conference was another successful event. Martin stated that it was very useful to get the Board and staff together. The Board requested that a report to be presented to them at August Board meeting.

Colin advised the Board that GHA have named the "Team of the Year Award" the "Bill McFadyen Award" in recognition of the contribution Bill has made to GHA / GWTP.

The Board requested that Inspection Report from Regulator to be distributed at August Board meeting.

The Board were informed that homes are being built behind Temple Tenements. The homes were built by a private developer and sold to Sanctuary Housing Association. GHA have nomination rights for the stock. The 24 houses on this site will be used for reprovisioning for city wide clearances. West Shared Services staff will co-ordinate the nomination process on behalf of GHA.

5. Correspondence

A list containing all the correspondence received in the last month was distributed to the Board. Board Members were asked to note that if any member is interested in the events they should contact Colin.

- SFHA Housing Scotland Magazine
- SFHA Board and Committee Annual Conference: Footing the Bill Friday 11 to Sunday 13 September 2009 – Peebles Hydro Hotel, Peebles
- EVH Annual Conference and Exhibition – 23 – 25 October 2009 – Fairmont, St Andrews

- Letter from SHARE in relation to SHARE Membership 2009/2010
- Scottish Parliamentary Report from Bill Butler

6. Applications for Membership

Total applications received - 3

7. Sub Committee Minutes

Housing Management Sub Committee – 19/05/09

No issues were raised.

Finance Sub Committee – 19/05/09

No issues were raised.

Repairs and Investment Sub Committee – 12/05/09

Sub Committee not held in May 2009.

8. Owners Forum

Minutes of the Owners Forum meeting dated Wednesday 13 May 2009 were distributed to the Board.

No issues were raised.

9. Appointment of Office Bearers

Chair – Kate Walker

Margaret Aird nominated Kate Walker
Ann Kilgour seconded the nomination
Kate Walker accepted the nomination

Vice Chair – Margaret Aird

Kate nominated Margaret Aird
Ann O'Brien seconded the nomination
Margaret Aird accepted the nomination

Treasurer – Ann Kilgour

Kate nominated Ann Kilgour
Margaret McGrow seconded the nomination
Ann Kilgour accepted the nomination

Secretary – Martin McNulty

Margaret McGrow nominated Martin McNulty
Ann Kilgour seconded the nomination
Martin McNulty accepted the nomination

10. Homechoice

Colin distributed information in relation to the Homechoice Pilot. He highlighted the work delivered since the introduction of the pilot.

Martin advised that 2 out of the 6 Homechoice Support Officers have been retained to continue to provide support to the LHOs. The other Housing Support Officers that were appointed temporarily have gone back to their previous jobs. There is also a Homechoice Support Team based in Granite House.

Martin highlighted that it has taken longer to let houses via Homechoice. The percentage of lets has dropped to 30% within 4 weeks. This situation requires to be analysed locally by GWTP.

11. Garden Competition 2009

Colin advised that letters were sent to each Board member and to the Registered Tenant Organisations advising of the Garden Competition and the nomination process.

He stated that he is waiting to hear from Jessie McDermond to get an available date for the Garden Competition to be held in the Blairdrum Centre.

He further mentioned that GWTP has delivered a joint initiative with St Ninian's Primary School introducing a sunflower competition for school children. This has been another successful event with St Ninian's.

12. Chairs Forum (Update)

Martin advised the Board that there are 4 documents that need to be copied and given to each member in relation to the Chairs Forum. The Board agreed that this should be done for August Board meeting.

13. AOCB

Ann O'Brien raised the issue of lets that are made to Asylum Seekers, Temporary Furnished Flats and homeless lets. The Board were advised that GWTP is contracted to let 20 houses to Asylum Seekers and 20 lets to Temporary Furnished Flats. GWTP always meet these targets. 40% of lets is required to be made to homeless applicants. The LHO needs to endeavour to meet the target that is set.

Martin stated that 3 CHMs in the West would be leaving GHA next week. He explained that other CHMs have been asked to take over temporary responsibilities of the LHOs. He highlighted that he would have the responsibility to manage Tenant Managed Homes (Drumchapel). This temporary arrangement could last until March 2010.

Colin highlighted that he would be doing a consultation exercise in relation to the new Temple Multi Purpose Games Facility. Letters will be sent to the residents informing of this consultation. The consultation exercise will be held in Netherton Community Centre on Wednesday 29th July 2009 @ 6pm.

14. Date of next meeting

The next Board meeting will be held on Tuesday 4 August 2009 @ 09:30 in Munro Place.