

# GREAT WESTERN Tenant Partnership

Minute of Full Board Meeting held on Tuesday 1 September 2009  
In GWTP Office, 46 Munro Place

## **Present**

Kate Walker	Tenant Member
Ann O'Brien	Tenant Member
Margaret Aird	Tenant Member
George Cambell	Tenant Member
Ann McLean	Tenant Member
Chris Kelly	General Member

## **In Attendance**

Martin McNulty	Community Housing Manager
Colin Walker	Estate Co-ordinator
Sophia Hassan	Minute Taker

## **Absent**

Margaret King	Tenant Member
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### **1. Apologies**

Lillian Woolfries	Owner Member
John McGlynn	Tenant Member
Ann Kilgour	Owner Member
Margaret McGrow	Owner Member

### **2. Expression of Interest**

None declared

### **3. Previous Minutes**

The previous minutes of 4 August was proposed as an accurate record of the meeting by Chris Kelly and seconded by Ann McLean.

### **4. Matters Arising**

George highlighted that he was in attendance at the last Board Meeting. He stated that his name was not included in the previous minutes as attending the meeting. This would be amended by Sophia.

Colin advised that he has written to both Eunice and Archibald on behalf of the Board and team thanking them for the contribution they have made since joining the Board. He further added that a bouquet of flowers were sent to them.

Martin asked Colin to contact Anne McTaggart in relation to her joining the Board as a General Member.

Colin advised that he has written to all Tenant Members who attended our AGM earlier in the year in order to recruit another Tenant Member to the Board.

Chris confirmed that June Taylor and Alan Hardie (GHA Investment & Regeneration) attended the Housing Management Sub Committee Meeting on Tuesday 18 August 2009 to give an update on the Shafton Road Site and Temple / Tambowie Site.

Martin advised that residents living in the Temple clearance area have been given the option to move into the 3 apartment houses owned by Sanctuary Housing Association. He stated that West Local Shared Services has the responsibility to co-ordinate the nomination process on behalf of GHA.

Martin advised that the Repairs & Investment Sub Committee will be doing a tour of the LHO to look at Investment on Tuesday 8 September 2009. Pauline and Lorna need to confirm the date of the LHO Tour with there Sub Committees.

The Board were informed that each LHO in GHA needs to go through the Self Assessment process. GWTP were the pilot in this process. This was concluded on Monday 31 August 2009.

Martin advised that all staff members involved in the CIH Level 2 Programme have passed with good results. A celebration will be organised for the people involved in this process.

Colin thanked Board members for their support and participation in the Garden Competition. This was a successful evening enjoyed by everyone.

Martin asked Board members for feedback from the LHO Committee Conference Chris highlighted that The Strategic Options Review was discussed. The Regional Board was also discussed. He was advised by Maureen Dowdeen (GHA Communications) that the Regional Boards is not part of the Governance Review. Discussion arose in relation to this.

## **5. Correspondence**

A list containing all the correspondence received in the last month was distributed to the Board. Board Members were asked to note that if any member is interested in the events they should contact Colin.

- SFHA Letter in relation to SFHA Service Charge Guidance Launch – Friday 4 September 2009 – The Royal Concert Hall, Glasgow
- SFHA Property Maintenance Conference 2009- Tuesday 6 October – Wednesday 7 October 2009 – Crieff Hydro
- EVH Annual Conference and Exhibition – Friday 23 October – Sunday 25 October 2009 – Fairmont, St Andrews
- Tenant Participation Booklet: “A New Housing Bill for Scotland”
- Tenant Participation Advisory Service (TPAS) Study Trip to Wales – Monday 7 September 2009- Wednesday 9 September 2009
- Tenant Participation Advisory Service (TPAS) Annual Conference and AGM 2009 – Friday 2 October – Sunday 4 October 2009 – Apex Hotel, Dundee

- Adrian Waite (Independent Consultancy Services) Limited: All you want to know about Scottish Housing Association Finance 2009 – Tuesday 3 November 2009 - Best Western Park Hotel, Falkirk
- NHBC Scotland Housing Conference – Tuesday 29 September 2009 – Radisson SAS Hotel, Glasgow

Margaret Aird advised that she received a list of revised dates of the West LSS steering group meeting. Martin explained that dates have been changed to allow Jackie to attend the Visual Management meetings on Thursdays. She also highlighted that she received a letter from GHA advising she cannot attend the Chairs Forum unless she has been asked to represent the LHO.

## 6. Membership Applications

Total Applications Received – 9

## 7. Sub Committee Minutes

### Housing Management Sub Committee – 16/06/09

Margaret raised the issue of ST Cases. She stated that the number seemed high. Martin highlighted that the number of cases is out of 2,500 tenants. Our sitting tenant arrears is the lowest in the west and amongst the lowest in the city.

### Finance Sub Committee – 16/06/09

No issues were raised.

### Repairs and Investment Sub Committee – 14/07/09

Kate highlighted that Margaret Aird proposed George as Vice Chair and not herself as noted in the minutes.

Martin stated that page 3 gives a detailed analysis of what projects are ongoing and what projects would be carried out in the GWTP area.

## 8. Owners Forum

There were no minutes available from the Owners Forum meeting.

Martin advised that the Owners Forum should not be on the agenda when there are no minutes available. It was suggested that other members should report back from attending meetings.

## 9. Chairs Forum

Kate discussed some correspondence received at the Chairs Forum Meeting. All correspondence discussed would be copied to each Board Member to be included in Chairs Forum folder.

## 10. Rent Re-Structure 2009

Colin advised the Board that no comments are required be made on the Rent Re-Structure. He highlighted that he would like there feedback on how this can be rolled

out to the residents in relation to attending RTO's and including information on the Website, the One Lan System and Newsletter.

Colin will contact Maureen Dowden (Communications Team) asking for advice in how they would like the LHO to carry this out.

#### **11. Glasgow Community Safety Services (Jim Kane)**

Jim Kane from Glasgow Community Safety Services gave a presentation to the Board advising of the services they provide.

An information booklet was distributed to all Board members at the end of the presentation.

Jim advised that he is willing to come out to a team meeting or half day training session to advise the team of the services they provide. He is also happy to meet with Registered Tenant Organisations.

#### **12. AOCB**

Colin highlighted that an open day has been arranged for Thursday 10 September 2009 at the Blairdrum Centre. GWTP are holding the open day in partnership with Blairdardie RTO. This is between 11am to 4pm.

#### **13. Date of next meeting**

The next Board meeting will be held on Tuesday 6 October 2009 @ 09:30 in Munro Place.